



Cape Clear Primary School  
1539 Scarsdale-Pitfield Rd, Cape Clear VIC. 3351

P: 03 5342 2252

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 [facebook.com/capeclearps](https://facebook.com/capeclearps)

### *Foundation, Grade One & Grade Two 2024*

Dear parent/guardian,

Cape Clear Primary School is looking forward to another great year of teaching and learning and would like to advise you of *Cape Clear Primary School's* voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

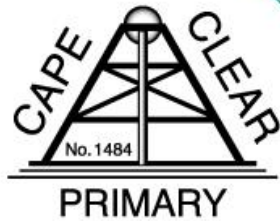
Within our school this support has allowed us to provide special curriculum experiences, a wider variety of specialist programs, subsidise excursions and upgrade Literacy and Numeracy resources as required. With this in mind, parents are asked to please review the recommended financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Lynly Doherty*  
Principal

*Patricia Sandwith*  
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li><i>Paper, writing books, pencils, scissors, texta's, Scrapbooks, Diary, Tissues, A4 paper etc...</i></li> </ul>	\$80
<i>Online Subscriptions including Marc Van</i>	\$10
<i>Swim and Gym Program at Ballarat Aquatic Centre including Bus Travel</i>	\$50
<b>Total Amount</b>	<b>\$140</b>

### Extra-Curricular Items and Activities

Cape Clear Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

In 2024, we are asking families to consider making a direct deposit into their school account to pre-pay for extra curricular items and activities. Alternatively, permission forms and payment requests will be sent out to families at the time of the activity in 2024.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this form to the school by **Friday 8<sup>th</sup> December 2023.**

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Life Ed</i>	\$10	
<i>Book Week at Sovereign Hill</i>	\$5	
<i>Foundation to Grade 2 Sleep over</i>	\$20	
<i>Whole School Camp</i>	\$50	
<i>Ecolinc (Bus only fee)</i>	\$2	
<i>Earth Ed (Bus only fee)</i>	\$2	
<i>Athletics Day (\$10 fee per family)</i>	\$10	
<i>End of Year Movies</i>	\$10	
<i>End of Year Activities</i>	\$10	
<b>Total Extra-curricular Items and Activities</b>	<b>\$119</b>	



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### Financial Support for Families

Cape Clear Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (\$125.00 if eligible)
- Instalment Payments

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Vicki Williams*

Ph: 03 5342 2252 | Email: [vicki.williams2@education.vic.gov.au](mailto:vicki.williams2@education.vic.gov.au)

***Cape Clear PS will continue to contribute to heavily subsidise all activities to provide the students with as many educational and learning opportunities as possible.***

### Total

Category	Suggested Totals
Curriculum Contributions	\$140
Extra-Curricular Items and Activities	\$119

### Payment methods

School payments can be made via direct deposit into the school's bank account.

Cape Clear Primary School

BSB – 063-502

Account Number – 10139836

Please use your family ID as your reference number.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.